



GSCID COVID 19 CONTAINMENT PLAN

26 March 2020

On Sunday 2020-03-14 the President declared a National State of Disaster as an urgent response to the outbreak and put in place necessary containment measures.

Due to the rapid spreading of the COVID 19 virus the President declared a National lockdown from midnight on Thursday 26 March until midnight on Thursday 16 April.

The categories of people who will be exempted from this lockdown are the following: health workers in the public and private sectors, emergency personnel, those in security services – such as the police, traffic officers, military medical personnel, soldiers – and other persons necessary for our response to the pandemic.

It will also include those involved in the production, distribution and supply of food and basic goods, essential banking services, the maintenance of power, water and telecommunications services, laboratory services, and the provision of medical and hygiene products. A full list of essential personnel will be published.

Individuals will not be allowed to leave their homes except under strictly controlled circumstances, such as to seek medical care, buy food, medicine and other supplies or collect a social grant.

On 2020-03-25 GSCID was informed that CIDs were acknowledged by the City's Mayoral Committee and Executive Management Team to be an essential service pertaining to public safety, cleaning and social services as top-up municipal services.

Accordingly, the following has been agreed:

CIDs are an essential service to the official list of essential services and will continue to provide public safety, cleaning and social services. Refer attachments 'businesses that can operate during lockdown' and essential services designations' and 'lockdown'.

GSCID has put the following safety protocols in place for the following twenty-one days from 2020-03-26 until 2020-04-16. The plan will then be reviewed after the aforementioned time and altered as needed.

Administration office:

The administrative staff will be working from home performing their regular administrative duties - they will be contactable on their emails as well as cell phones.

Security:

As per Securitas the GSCID security service provider, their security officers are expected to work their regular hours as they are categorised as essential staff.

Securitas has put the following measures in place

Education of Staff:

- Our staff are receiving SMS nuggets which updates them on the COVID 19 concern, informs them on how the virus spreads, how to prevent the spread, what the symptoms of infection are and the protocol to follow should they be concerned of possible infection.
- We have distributed laminated pamphlets to all sites as well as booklets to certain key sites which reiterates the points as mentioned in the above point.
- We have received and are in the process of distributing hand sanitiser to sites with instructions to staff on how this should be used particular on sites where access control requires our staff to be in direct contact with members of the public. We have placed an additional order for hand sanitiser as well as sanitiser wipes in order to continue distributing to our sites where required.
- Our Operational Management team are actively involved in engaging with staff and discussing the above aspects by meeting with our Officers on site during quiet times after hours.
- We have secured a cooperative agreement with the Labour Organisations active in our organisation.

Client Engagement/Service Delivery

- Each Branch Manager is currently in the process of engaging with clients and discussing preferred meeting protocols for now and as the situation changes in future.
- Each Branch Manager has been tasked to engage with clients in order to align our Company protocols with Client Company protocols to ensure synergy in managing the security of our client environments.
- Each Branch Manager has been tasked to engage with clients in order to agree to skeleton rosters which would cover key posts only should the infection rate spread amongst the general population where this would be necessary.

Logistics and Support

- We have already conducted a dry run for Admin staff working from home in order to see how to continue offering the support to our clients and our Operational Teams should we need to shut our offices down. An assessment was done on this exercise and further exercises have been planned.
- We are engaging with our suppliers of operational equipment as well as other services in order to ensure that we are able to supply the necessary logistics to our teams and sites which are unique to our business.

- Communication protocols have been agreed to on how to manage staff working from home, manage Operational Staff offering service to employees on site directly and to continue managing concerns reported to us from our Officers on sites.
- Protocols are in place to ensure our Security Operational Centres (SOC's) remain functional during this process and to ensure that the necessary response to security concerns on client sites is effective.

Video conferencing will be conducted daily between the General Manager and the Operational Manager of the Security service provider.

Cleansing:

Due to the fact that the GSCID cleaning service provider, Straatwerk, works with high risk individuals their cleaning services will be downscaled to six (6) cleaners per day in the Main Road. Cleaning services will therefore not be hampered.

Social:

Prior to the lockdown, homeless people were encouraged to go to the havens, shelters and the City's allocated safe spaces. Activity in the area will be monitored as per normal by Ingrid Frieslaar. All complaints will be addressed as received daily. Members of the public are encouraged to send complaints via email and telephones.

GSCID will continue to operate as efficiently as possible, however, precautions must be put in place to safeguard the employees of this organisation

GSCID Staff Contact details:

Barbara Breedt	General Manager	074 856 5760	barbarab@gscid.co.za
Ingrid Frieslaar	Social Outreach Manager	074 602 8213	ingridf@gscid.co.za
Monique Daniels	Office Administrator	072 779 8764	moniqued@gscid.co.za
Ivor Manual	Contract Supervisor Securitas	073 292 1784	
Fadwa Prinsloo	Operation Security	063 000 9809	reception@gscid.co.za
Charl Brooks	Branch Manager Securitas	078 459 4998	Charl.brooks@securitas-rsa.co.za
Control Room	GSCID Control Room	021 685 8185 / 086 009 4625	Controlroom@gscid.co.za